



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2016-2017

AUGUST 2016

SCRUTINY COMMISSION

TIMETABLE

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
11 August 2016	Environmental Improvement Programme	Report on schemes during the last year	Information	Nic Thomas	1
11 August 2016	Efficiency Plan	Information prior to Council decision	Make any recommendations to Council	Steve Atkinson	All
11 August 2016	Co-op car park	Update to the Commission	Information	Caroline Roffey	1, 2, 4
11 August 2016	Markets procurement	Request of Commission	Seek views of market traders and assurance of processes	Simon Jones	1, 2, 4
11 August 2016	Community health services review	Request for follow up	Involvement in review and awareness of outcomes	Edwina Grant	1, 2, 3
11 August 2016	Extending parish funding	Comments prior to consideration by Council	Endorse or make recommendations to Council	Steve Atkinson	1, 2, 4
11 August 2016	Local Development Scheme update & timetable	Consultation with Scrutiny	Recommendations to Council	Nic Thomas	1
11 August 2016	Garden waste collection service 2017/18	Pre-decision Scrutiny	Endorse or make recommendations to the Executive	Caroline Roffey	4
6 October 2016	Economic Regeneration Strategy	New Strategy – debate before consideration by Executive	Support strategy for consultation	Nic Thomas	1
6 October 2016	Housing & Planning Act	Request of Commission	Briefing on regulations of Housing & Planning Act and implications for HBBC	Sharon Stacey	All
6 October 2016	Affordable Housing delivery update	Update on delivery against requirements	Information	Nic Thomas	1, 3

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
6 October 2016	Update on credit union	Request of Commission	Monitor success and ensure progress	Edwina Grant	3
6 October 2016	Planning appeals update	Six-monthly update	Monitor performance at appeals	Nic Thomas	4
6 October 2016	Garden waste scheme progress	Request of Commission	Monitor take-up of scheme	Caroline Roffey	4
6 October 2016	Update on car parking in Hinckley town centre	Request of Commission to follow up previous discussion	Ensure adequate provision and value for money	Caroline Roffey	1, 4
6 October 2016	Update on regeneration projects	Request of Commission	Monitor progress	Nic Thomas	1
6 October 2016	Burials (Scrutiny review)	Request of Commission	Ensure future provision	Caroline Roffey	3
8 December 2016	Value for money of in-house services			Caroline Roffey	4
9 February 2017	S106 contributions update	Annual update	Ensure money is being allocated and used	Nic Thomas	2
20 April 2017	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	1, 2, 4

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
25 July 2016	Aged debts, 1 st quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
25 July 2016	Business rates & pooling update, 1 st quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
25 July 2016	Treasury management annual report 2015/16	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
19 September 2016	Revenue & capital outturn, 1 st quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
19 September 2016	Treasury management, 1 st quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
19 September 2016	Performance & risk update, 1 st quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
19 September 2016	Contact centre – call waiting times	Referral from Scrutiny Commission	Make recommendations	Julie Stay	All
21 November 2016	Revenue & capital outturn, 2 nd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
21 November 2016	Performance & risk update, 2 nd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
21 November 2016	Aged debts, 2 nd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
21 November 2016	Business rates retention, 2 nd quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
21 November 2016	Treasury management, 2 nd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
30 January 2017	Budget (joint with Scrutiny Commission)	To scrutinise budget proposals prior to Council decision	Ensure value for money		4
3 April 2017	Revenue & capital outturn, 3 rd quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
3 April 2017	Aged debts, 3 rd quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
3 April 2017	Business rates retention, 3 rd quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
3 April 2017	Treasury management, 3 rd quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
3 April 2017	Performance & risk, 3 rd quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All

To programme

Living / minimum wage

Libraries

Burial services

Key to corporate aims

1 – creating a vibrant place to work and live

2 – empowering communities

3 – supporting individuals

4 – providing value for money and pro-active services